



AUTHORIZATION TO CONDUCT A CRIMINAL BACKGROUND/CREDIT CHECK

A criminal background investigation is required for Texas Southern University positions designated as "security sensitive." This investigation into official public records will determine the existence or non-existence of a record of criminal charges. Employment in a job that is designated security sensitive is contingent upon satisfactory completion of the criminal background investigation. Applicants who decline to submit to a criminal background investigation or fail to provide required information will be denied employment for a security sensitive position. An employee may be terminated if information on this form has been falsified or if the nature of the criminal history record prohibits employment in the employee's current position.

Please Print Clearly or Type

Name (Last, First, M.I.)	Date of Birth (M/D/Y)	
Other Names Used		
Social Security Number	Has this number been issued in the last 90 day	ys?
Yes No (If you do not have SS	5 #, attach a copy of your passport.)	
Driver's License Number	State Issued	
Have you ever been convicted of a crimin	inal offense? (If yes, please provide a brief justification on pag	e 3.)
Yes No If yes, where? (City, C	County, State)Date	
Email Address	Telephone Number	
Residence History: Provide complete add	dresses for U.S. residences during the last ten (10) years.	
Date: From:	To:	
Street Address, Apartment Number, City	y, County, State and Zip Code	
Date: From:	To:	
Street Address, Apartment Number, City	y, County, State and Zip Code	
Date: From:	To:	
Street Address, Apartment Number, City	y, County, State and Zip Code	
Date: From:	To:	
Street Address, Apartment Number, City	y, County, State and Zip Code	
If necessary, please include dates and con	omplete addresses in the same format as above:	

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ANY APPLICANT OR EMPLOYEE ON THE BASIS OF RACE, SEX, AGE, COLOR, RELIGION, NATIONAL ORIGIN DISABILITY, OR VETERAN STATUS. BY SIGNING THIS FORM, YOU AUTHORIZE THE UNIVERSITY AND/OR ITS DESIGNATED THIRD PARTY TO CONDUCT A BACKGROUND INVESTIGATION, WHICH MAY BE DEEMED APPROPRIATE OR DESIRABLE. IN ADDITION, YOU ACKNOWLEDGE YOUR AWARENESS OF THE FACT THAT ANY FALSE OR MISLEADING STATEMENT, OMISSION OR FAILURE TO DISCLOSE INFORMATION MAY DISQUALIFY YOU FOR EMPLOYMENT OF FEMPLOYMENT AT TEXAS SOUTHERN UNIVERSITY. I DO HEREBYRELEASE ALL AGENTS, SERVANTS, AN EMPLOYMENT AT TEXAS SOUTHERN UNIVERSITY. I DO HEREBYRELEASE ALL AGENTS, SERVANTS, AN AGENCY OR DEPARTMENT AND ALL MEMBERS OF SUCH LAW ENFORCEMENT AGENCY OR DEPARTMENT AND ALL MEMBERS OF SUCH LAW ENFORCEMENT AGENCY OR DEPARTMENT FROM ALL LIABILITY RESULTING FROM THE FURNISHING OF THIS INFORMATION TO TEXAS SOUTHERN UNIVERSITY. PLEASE TAKE NOTICE THAT ONE OR MORE CONSUMER CREDIT REPORTS MAY BE OBTAINED FOR EMPLOYMENT PURPOSES PURSUANT TO THE FAIR CREDIT REPORTING ACT, AS AMENDED, 15 U. S. C. 16681, ET SEQ, SHOULD A DECISION TO TAKE ANY ADVERSE ACTION AGAINST YOU BE MADE, BASEI EITHER IN WHOLE OR IN PART ON THE CONSUMER CREDIT REPORT, THE CONSUMER REPORTING AGENCY THAT PROVIDED THE REPORT PLAYED NO ROLE IN THE AGENCY'S DECISION TO TAKE SUCH ADVERSE ACTION. APPLICANT OF THE REPORT PLAYED NO ROLE IN THE AGENCY'S DECISION TO TAKE SUCH ADVERSE ACTION. PLEASE TAKE NOTICE THAT ONE OR MORE CONSUMER CREDIT REPORT, THE CONSUMER REPORTING AGENCY THAT PROVIDED THE REPORT PLAYED NO ROLE IN THE AGENCY'S DECISION TO TAKE SUCH ADVERSE ACTION. SIGNATURE PHONE NUMBER/EXT. PHONE NUMBER/EXT. PHONE NUMBER/EXT.	ANY APPLICANT OR EMPLOYEE ON THE BASIS OF RACE, SEX, AGE, COLOR, REL DISABILITY, OR VETERAN STATUS. BY SIGNING THIS FORM, YOU AUTHORIZE THE UNIVERSITY AND/OR ITS DESIGN CONDUCT A BACKGROUND INVESTIGATION, WHICH MAY BE DEEMED APPROI ADDITION, YOU ACKNOWLEDGE YOUR AWARENESS OF THE FACT THAT AN STATEMENT, OMISSION OR FAILURE TO DISCLOSE INFORMATION MAY DISQUALIFY IF EMPLOYED, MAY RESULT IN DISMISSAL. A CRIMINAL HISTORY MAY EMPLOYMENT AT TEXAS SOUTHERN UNIVERSITY. I DO HEREBYRELEASE ALL EMPLOYEES OF TEXAS SOUTHERN UNIVERSITY, THE PERSON IN CHARGE OF S AGENCY OR DEPARTMENT AND ALL MEMBERS OF SUCH LAW ENCO DEPARTMENT FROM ALL LIABILITY RESULTING FROM THE FURNISHING OF THIS SOUTHERN UNIVERSITY. PLEASE TAKE NOTICE THAT ONE OR MORE CONSUMER CREDIT REPORTS EMPLOYMENT PURPOSES PURSUANT TO THE FAIR CREDIT REPORTING ACT, \$1681, ET SEQ. SHOULD A DECISION TO TAKE ANY ADVERSE ACTION AGAINS EITHER IN WHOLE OR IN PART ON THE CONSUMER CREDIT REPORT, THE AGENCY THAT PROVIDED THE REPORT PLAYED NO ROLE IN THE AGENCY'S LADVERSE ACTION. APPLICANT/Employee Signature Date HUMAN RESOURCES ONLY CLEAR Signature Title Phone Number/Ext. HUMAN RESOURCES USE ONLY Job Title:	OUTHERN UNIVERSITY MAINTAINS THE RIGHT TO CONDUCT, EITHER THROUGH CES OR THROUGH A THIRD PARTY, A BACKGROUND INVESTIGATION OF ANY EMPLO NT. NONE OF THE INFORMATION PROVIDED ON THIS FORM WILL BE USED TO DISCRIMINA	YEE OR JOB
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	Position Request Number:	HUMAN RESOURCES ONLY CLEAR Signature Phone Number/Ext. HUMAN RESOURCES USE ONLY	

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that Texas Southern University collects about you. It also gives you the right to request a copy of that information, and to have Texas Southern University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the Office of General Counsel, 3100 Cleburne Avenue. Houston, Texas 77004.

Contact:

Received Date:

Disclosure of your Social Security number ("SSN") is requested from you in order for Texas Southern University to complete a background check. No statute or other authority requires that you disclose your SSN for that purpose. Failure to provide your SSN, however, may result in dismissal or ineligibility to be hired into the security sensitive position. Further disclosure of your SSN is governed by the Public Information Act (Chapter 552 of the Texas Government Code) and other applicable law.

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Criminal Offense Justification	

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